Ivins City Finance Report for Administration

Date: ***August 6, 2015***

Purpose: ***Renew Postage Meter Lease with Pitney Bowes***

Recommendation: ***Approve the Lease Renewal***

Background:

The City currently has a postage meter leased through Pitney Bowes. The lease expires this month and it is time for renewal. The lease includes the rental of the postage meter, scale, software, and equipment maintenance. This lease is done through a State Contract # AR173.

This is in line with our last lease agreement. The monthly payment is $129.47, an increase of $1.33 per month from out last agreement. This is a 5 year lease for a total cost of $7,768.20.

This amount is included in the Administration Department budget and will not result in any increases.

Staff recommends the City Council authorize the lease agreement with Pitney Bowes.

Respectfully,

Wally Ritchie
Director of Finance

August 6, 2015

Pitney Bowes

WSCA/NASPO FMV Lease Option C Agreement

Account # 10

Agreement Number

Your Business Information

Full Legal Name of Customer	DBA Name of Customer	Tax ID # (FEIN/TIN)	
IVINS CITY			
55 N MAIN STREET	IVINS	UT	84738-6164
Billing Address: Street	City	State	Zip+4
		16416376867	
Billing Contact Name	Billing Contact Phone #	Billing CAN #	
55 N MAIN STREET	IVINS	UT	84738-6164
Installation Address (*If different from billing address*): Street	City	State	Zip+4
		16416376867	
Installation Contact Name	Installation Contact Phone #	Installation CAN #	
Fiscal Period *(from - to)*	Customer PO #	Delivery CAN #	

Your Business Needs

Qty	Business Solution Description
	Mail Stream Solution - 1
1	DM400C Digital Meter System
1	IntelliLink Interface / PSD for DM300C/ DM400C/DM450C w/PP
1	Basic Accounting (50 Accounts)
1	10 lb Integrated Weighing
1	70 LPM Feature
1	Integrated Weighing Platform
1	pbSmartPostage Free
1	IntelliLink Subscription

Check items to be included in customer's payment

[X] **Equipment Maintenance(Included with your payments for the initial term)**
Provides service coverage including certain parts and labor

[ ] **Software Maintenance (1st year included)**
Provides revision updates and technical assistance

[X] **Soft-Guard® Subscription (Included with your meter rental)**
Provides postal and carrier updates

[X] **IntelliLink® Subscription/Meter Rental**
Provides simplified billing and includes ( )resets per year

( ) **Confirmation Services**

(X) **Purchase Power®**

Electronic access to postal confirmation service: Receive an invoice for postage,consolidated billin and enhanced management reporting information.

Your Payment Plan

Number Of Months		Monthly Amount *
First	60	$129.47

*(*Does not include any applicable taxes)*

( ) Required advance check of $( ) received
Tax Exempt# State Tax *(If applicable)*
( ) Tax Exempt Certificate Attached
( ) Tax Exempt Certificate Not Required

Your Signature Below

By signing below, you agree to be bound by this FMV Lease Option C Agreement (this "Lease"). This Lease is made and entered into pursuant to your State's/Entity's Participating Addendum, which is made in connection with the WSCA/NASPO Contract # ADSPO11-00000411-7 ("Agreements"), all of which are available at www.pb.com/states. The terms and conditions of the Agreements govern this transaction, and in the event of any inconsistency with this Lease, the Agreements will supersede this Lease. This Lease will be binding on PBGFS only after PBGFS has completed its credit and documentation approval process and an authorized PBGFS employee signs below.

Customer Signature	Date	AR173 State's/Entity's Participating Addendum #
Print Name	Title	Email Address

Sales Information

Kristina Soltis	473	
Account Rep Name	District Office	PBGFS Acceptance

Equipment Vendor: Pitney Bowes Inc. for Sales and Service call 1-800-322-8000

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