Ivins City Staff Report
City Council Meeting 3/17/2016

Agenda Item: Approval of amount for a consultant to update the Parks & Trail Master Plan, Impact Fee Facilities Plan and the Impact Fee Analysis.

Submitted by: Benny Sorensen

Recommended City Council Action: Approve expenditure of an amount, not to exceed $28,800 for a consultant to update the Parks & Trail Master Plan, Impact Fee Facilities Plan and the Impact Fee Analysis.

BACKGROUND: We sent out an RFP for consultants to update the Parks & Trail Master Plan, Impact Fee Facilities Plan and the Impact Fee Analysis. We received five proposals and each proposal was evaluated based on criteria such as experience, past references, quality of work and professional service fee proposal.

FINDINGS AND ANALYSIS:

- All firms were provided with the required information to prepare a proposal.
- Based on the individual evaluation scores, Sunrise Engineering was scored the highest.

SUPPORT MATERIALS:

FINANCIAL IMPACT:
Funds for this expenditure were budgeted in FYE 2015/16 budget Line item line item number 45-40-720 Parks & Trail Capital Facilities Plan.

Respectfully Submitted: Benny Sorensen Date 3-16-17
Benny Sorensen

Content Review:
Dale Coulam, City Manager