Ivins City Finance Report
Public Safety Master Plan, IFFP & IFA

Date: *May 19, 2016*

Purpose: ***Approve the amount and consultant to update the Public Safety Master Plan, Impact Fee Facilities Plan, and Impact Fee Analysis.***

Recommendation: ***Approve expenditure of $17,990 and award the work to Zion's Public Finance to update the plans.***

Background:

The city sent out an RFP for consultants to update the Public Safety Master Plan, Impact Fee Facilities Plan, and Impact Fee Analysis. Each firm received the same information and the proposals were to be evaluated on experience, references, work quality, and fees. At least 3 firms requested the information to submit a bid.

The city received 1 proposal from Zion's Public Finance teaming with Alpha Engineering. The proposal meets all of the criteria set forth for selection and the proposed fees are significantly less than the amount anticipated and budgeted.

Recommendation:

The funds are included in the FY 2017 budget in the Public Safety Impact Fee Fund under account 43-4089.6 (Public Safety Master Plan). Staff recommends that the city award the project to Zion's Public Finance at the terms proposed.

Respectfully,

Wally Ritchie
Director of Finance

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