IVINS
CITY COUNCIL
MINUTES
October 20, 2016

1) WELCOME AND CALL TO ORDER

MAYOR AND COUNCIL: The meeting was called to order at 5:30 p.m. and announced there was a quorum present.

All present included Mayor Hart, Council Member Mehr, Council Member McDonald, Council Member Johnson, Council Member Roberts, and Council Member Densley.

STAFF: City Manager/Attorney Dale Coulam, Director of Finance Wally Ritchie, Public Works Director/City Engineer Chuck Gillette, and City Recorder Kari Jimenez.

EXCUSED: None.

A. Acknowledgement of Quorum

Mayor Hart acknowledged there was a quorum present.

B. Flag Salute

Council Member Densley led the Flag Salute

C. Invocation

Council Member Densley gave the Invocation

D. Disclosures

Mayor Hart disclosed that he was a partner in a project that is adjacent to one that's being reviewed this evening under agenda item 2)B. There were no other disclosures or conflicts of interest with items on this meeting's agenda.

2) REPORTS, PRESENTATIONS AND APPOINTMENTS

A. Washington County Youth Crisis Center

Tami Fullerton thanked the Mayor and City Council for their ongoing financial support of the Washington County Youth Crisis Center. Receiving funding from local government entities allows them to operate 24 hours a day, 7 days a week. They provide a safe and positive learning environment for youth and work as a team to promote responsibility and accountability by role modeling and teaching healthy living skills. They provide shelter services which is temporary housing for abandoned, neglected, abused or ungovernable youth. They partner with law enforcement and other community agencies to provide crisis counseling, individual and family counseling, family support and education, referral to community agencies, short term voluntary placement, community outreach and community education. She reported that suicide is now the number 1 cause of death for youth ages 10-17. **Council Member Roberts** inquired what some of the root causes are for teen troubles. **Tami Fullerton** indicated she didn't have the research in front of her but is aware that social media is huge because kids say things on social media that they wouldn't in person. **Council Member Roberts** inquired if the troubles are because the family unit is breaking down. **Tami Fullerton** stated that's a problem but didn't know that it's any more of a problem then it has been for the last 10 or 15 years. There are a lot of situations where if it's a single parent, they are working multiple jobs and are not present, which contribute to the problems. There's a lot of disconnect between parents and kids, especially during the teenage years. **Mayor Hart** inquired if they have a relatively high or relatively low number of repeating individuals. **Tami Fullerton** indicated that it depends on the category. They try to help parents re-establish control in the home and when they start putting in rules and enforcing them, sometimes the behavior gets worse before it gets better. **Council Member**

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Densley inquired how the crisis center is associated with Switch Point. **Tami Fullerton** stated that they collaborate with them and refer a lot to Switch Point.

B. Concept Plan Report for the Red Desert Phase 1 Subdivision

Dale Coulam reported that this is subdivision Concept Plan submitted by Rob Roush. There is an existing home on the property. The concept plan consists of 8 lots with lot averaging. There may be some thought to amending this to show lots for the entire parcel. The major issue and main challenge for this parcel is drainage. Water needs to be caught at every level.

C. Department Reports: Building Department; Public Works/Engineering; Finance

Mayor Hart reported that Kevin Rudd was not present.

Chuck Gillette reported that the City has a new Public Works employee that started on Monday, October 17th. He worked for the City of Pleasant Grove before coming to Ivins. The Irrigation Master Plan is being prepared. Following that, the User Fee Analysis will be prepared. The Tuacahn Wash FEMA map revision application has been submitted to FEMA. Jones and DeMille Engineering is working on completing the design for the Kayenta Debris Basins and then the City will proceed with the RFP (Request for Proposal) process. The construction contract has been awarded to Cox Contracting for the Cliffrose 2 Million gallon water tank expansion and the work on that started this week. **Mayor Hart** inquired if the existing tank is reusable. **Chuck Gillette** indicated that it has already been re-purposed from an oil tank. He understood that oil tanks can no longer be re-purposed as culinary tanks. The trend is moving towards concrete tanks in the future instead of steel tanks because there wouldn't be a concern with corrosion and the concrete tanks cool the water down and there are less water main breaks with cooler water. **Mayor Hart** inquired how much more expensive concrete tanks are. **Chuck Gillette** stated they are twice as expensive but there isn't near the maintenance cost that there is with a steel tank. He reported that the Tuacahn pumping station upgrades will be done in November. The landscaping on Old Highway 91 is expected to be done by the end of November. He referred to the bus report and the decrease in ridership and indicated that is likely because Tuacahn High School has started their own bus service. The City may need to re-evaluate the route. **Council Member Densley** suggested the route go back and forth on Snow Canyon Parkway instead of going through Santa Clara. **Chuck Gillette** clarified that Santa Clara may be joining in on the bus service. He reported that the Five County Association of Governments (FCOG) is willing to help Ivins obtain an 80% grant for a bus stop shade structure to be placed near Rocky Vista University. Rocky Vista University is interested in cooperating in this and possibly contributing a concrete slab to help cover the 20% match requirement.

D. Quarterly Budget Report

Wally Ritchie referred to a PowerPoint presentation, a copy of which is available by request through Ivins City Hall. The first quarter is over and revenues and expenditures are as expected and there are no major concerns. The City is experiencing solid growth and revenue and is cautiously optimistic going forward.

E. Planning Commission Report

Chairperson Loris reported that the Planning Commission discussed in-fill development in different areas of town. **Council Member Roberts** referred to the areas of 400 South to 600 South and 200 East to 75 East and inquired if that area is already high density. **Chairperson Loris** indicated yes and that some of that area is zoned for mobile homes.

3) CITIZEN COMMENT & REQUEST FOR FUTURE AGENDA ITEMS

None

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4) PUBLIC HEARING AND ACTION ITEMS - None

5) DISCUSSION AND POTENTIAL ACTION ITEMS

A. Discuss and consider approval of Resolution No. 2016-20R, a Resolution of Ivins City, Utah, adopting an amendment to the Ivins City Cafeteria Plan

Dale Coulam indicated that this is a formality and that the plan and summary are being restated as part of this change to the exclusion defining part-time from less than 40 hours a week to the affordable care act requirement of less than 30 hours a week. He compared the documents with ones approved in 2007 and there was one additional minor change, that being two clarifications in the definition of a child. That is until age 26, which is consistent with what has been in health plans for some time, and it included adopted children under age 18. **Council Member Mehr** referred to premiums and inquired if this will add to the cost for cities with part-time employees. **Dale Coulam** clarified that part-time employees are excluded from the flex plan and the definition of eligible employees stays the same.

MOTION: Council Member Roberts moved to approve Resolution No. 2016-20R, a Resolution of Ivins City, Utah, adopting an amendment to the Ivins City Cafeteria Plan
SECOND: Council Member Johnson
VOTE: The motion carried.

Council Member Mehr	AYE
Council Member McDonald	AYE
Council Member Johnson	AYE
Council Member Roberts	AYE
Council Member Densley	AYE

Roll call vote. All Council Members who were present voted in favor.

B. Discuss and consider approval of a Preliminary Plan for the Crimson Canyon Subdivision

Dale Coulam stated this is the Craig Flowers subdivision that was previously approved, Mr. Flowers requested and was granted a six (6) month extension and that has now expired. The plan is identical but because it has expired, he is required to start the process over. A Public Hearing is not required because this is a standard subdivision. There were no concerns or discussion by the Mayor or City Council.

MOTION: Council Member Densley moved to approve a Preliminary Plan for the Crimson Canyon Subdivision
SECOND: Council Member Roberts
VOTE: The motion carried.

Council Member Mehr	AYE
Council Member McDonald	AYE
Council Member Johnson	AYE
Council Member Roberts	AYE
Council Member Densley	AYE

C. Discuss and consider approval of new job description for Animal Shelter Manager

Dale Coulam indicated that he did not receive this job description and anticipated that it will come forward on a future agenda. **Council Member Densley** inquired who is in charge of the

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Animal Shelter. **Dale Coulam** clarified that Chief Flowers is with Todd O'Bray as the Acting Animal Shelter Manager. **Mayor Hart** suggested that Dale Coulam explain the reason for the changes to the job description. **Dale Coulam** stated the City wants to clarify the duties to make them more specific. Also, Ivins City has two (2) animal support groups involved with the shelter and there could be an inherent conflict if the shelter manager has been on the board of one of those support groups. It would at least be a perceived conflict if not an actual conflict.

MOTION: Council Member McDonald moved to continue
SECOND: Council Member Mehr
VOTE: The motion carried.

Council Member Mehr	AYE
Council Member McDonald	AYE
Council Member Johnson	AYE
Council Member Roberts	AYE
Council Member Densley	AYE

D. Discuss and consider approval of new job description for EMT/Administrative Assistant

Dale Coulam indicated this is a merger of the AEMT and Administrative Assistant job descriptions. **Council Member Mehr** referred to the job description and stated that there are a few areas where things are repeated. He indicated that he struggled with the title of the job because someone may think they are applying for Administrative Assistant position for the EMT Department and suggested the title be Team Lead or something similar. **Dale Coulam** clarified that this individual would report to the EMS Coordinator and that a Team Lead would be a leader of EMT's or Paramedics. The correct job description should be entitled AEMT-Administrative which is an Advanced EMT position. **Council Member Mehr** suggested that it's clear that no one is reporting to this person. **Council Member Johnson** inquired as to why the advanced EMT qualification was required. **Dale Coulam** clarified that is required for them to run on the ambulance; this way the City would have ambulance coverage while this person was working. It has been difficult to cover the daytime shifts. During the daytime hours this individual could answer phones, enter data and the like but they can also go on a call and that would help with scheduling. This remains a part-time position.

MOTION: Council Member McDonald moved to approve the new job description for EMT/Administrative Assistant with the changes
SECOND: Council Member Johnson
VOTE: The motion carried.

Council Member Mehr	AYE
Council Member McDonald	AYE
Council Member Johnson	AYE
Council Member Roberts	AYE
Council Member Densley	AYE

E. Discussion regarding the problem of "goat head" weeds in Ivins City

Council Member Roberts stated these are considered a noxious weed but did not know they could be dealt with City wide. He suggested putting some information the newsletter. **Council Member McDonald** indicated that the key is to use a spray that will kill the seed. **Council Member Densley** stated that there is a pre-emergent that sterilizes the seed but it has to be applied at a time when water can soak the pre-emergent into the seed. **Council Member**

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McDonald suggested that a link be included on Ivins website. **Council Member Johnson** indicated that the person who brought this issue forward wanted to know if the City could provide the spray or whatever to her or residents. She inquired if that is something the City could do. **Dale Coulam** stated that the City could not do that because Ivins employees who handle the spray are required to be certified in order to mix and spray the chemical and they are very careful to apply it on calm days to avoid damaging plants on private property. He agreed that it would be good to put information in the newsletter and on the website. **Council Member McDonald** suggested they contact local resident Troy Dennett because he does a lot of spraying. **Council Member Densley** stated that the Utah State Department of Agriculture was also a good reference. **Council Member Mehr** indicated that the Southern Utah Bicycle Alliance may also be a good source of information.

6) CONSENT AGENDA

A. Approval of expenditure for installation of pickleball courts at Desert Rose Park

Council Member Mehr inquired as to why the City only received one (1) bid. **Dale Coulam** clarified that there really is only one (1) provider in Southern Utah for pickleball courts so we weren't expecting more bids.

B. Approval of City Council Meeting Minutes for October 6, 2016

MOTION: Council Member Mehr moved to approve the Consent Agenda
SECOND: Council Member McDonald
VOTE: The motion carried.

Council Member Mehr	AYE
Council Member McDonald	AYE
Council Member Johnson	AYE
Council Member Roberts	AYE
Council Member Densley	AYE

7) CONSENT AGENDA ITEMS FOR DISCUSSION

8) REPORTS

A. Council

Council Member Mehr referred to election day and there only being one (1) polling location in Ivins at the Veterans Center. He stated that it is not efficient there and he'd like the City to be mindful that people voting are not deterred from exercising their right to vote. **Mayor Hart** indicated that the election this year is handled by the County. **Dale Coulam** clarified that the employees of the VA were supposed to have parked off-site on the Primary election day but there was a miscommunication with that. The elections are run by the County this year so the City has no say in the location, although having the polling location there is much more convenient for everyone servicing the polls and precincts and it was disruptive to the Red Mountain Elementary School when one of the precincts was voting there. If the City had a second location, it could possibly be held at City Hall but they would need to discuss that because there are limitations with that location.

Council Member McDonald reported that he will not be present at the City Council meeting that will be held on November 17, 2016.

Council Member Johnson - no report

Council Member Roberts - no report

Council Member Densley reported that he and the Mayor attended a meeting on the Snow

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Canyon State Park road expansion and development. They anticipate going through the RFP (Request for Proposal) process in early November and receiving bids in December. There are two (2) options for the road, an overlay and slurry. He and Mayor Hart were persistent that slurry was not an option.

B. Mayor

Mayor Hart reported that he attended government day where they talk about City government, the upcoming election and Proposition 1 regarding the gas tax. There is a lot of misinformation of how that tax works and where the money goes.

C. City Manager/Attorney Dale Coulam

Dale Coulam reported that there was a semi parked on the sidewalk today and the driver was cited because it's illegal to park on the sidewalks. When drivers are cited, they are not very happy so there may be a citizen comment to request this issue be on a future City Council agenda to look at the prohibition of parking semis within Ivins City limits. He referred to the Land Use Appeal regarding the Graf property and stated there are two (2) actions pending. One is Administrative and an Administrative Hearing will be heard on November 1, 2016; the other is a District Court review with no current hearing date although Ivins City has filed a response. The City Recorder and Deputy City Recorder are finishing up the Record on Appeal. A stay was granted so everything else is on hold.

D. Items to be placed on future agendas

Council Member Roberts referred to the location of the entrance sign into Ivins City from Highway 91. He indicated that the City owns property in front of the storage facility where they have placed a block wall. He stated that really isn't a bad spot and something could be done really well there. He didn't want the Council to discount that location because the block wall is nice. **Mayor Hart** indicated that the Arts Commission was looking into that. **Dale Coulam** stated he will be clarifying the scope of authority of the Arts Commission regarding the process for requests for proposals, bids and developer credits, all of which were on the agenda for the Arts Commission that was just postponed due to the lack of a quorum.

9) CLOSED MEETING

10) ADJOURNMENT

MOTION: Council Member McDonald moved to adjourn
SECOND: Council Member Densley
VOTE: The motion carried.

Council Member Mehr	AYE
Council Member McDonald	AYE
Council Member Johnson	AYE
Council Member Roberts	AYE
Council Member Densley	AYE

The meeting adjourned at 7:13 p.m.

Respectfully,

Kari Jimenez, MMC
Ivins City Recorder

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