IVINS
CITY COUNCIL
MINUTES
January 5, 2017

1) WELCOME AND CALL TO ORDER

MAYOR AND COUNCIL: The meeting was called to order at 5:30 p.m. and announced there was a quorum present.

All present included Mayor Hart, Council Member Mehr, Council Member McDonald, Council Member Roberts, and Council Member Densley.
STAFF: City Manager/Attorney Dale Coulam, Director of Finance Wally Ritchie, Parks and Recreation Director Benny Sorensen, Public Safety Director Bob Flowers, and City Recorder Kari Jimenez.
EXCUSED: Council Member Johnson
Audience: Judith Kapuscinski, Claudette Larsen, Joseph Witham, Fritz Sawyer, April Harris, John Coulter, Delores Osborn, Matt Marten and others who did not sign in.

A. Acknowledgement of Quorum

Mayor Hart acknowledged there was a quorum present and indicated that Council Member Johnson was excused.

B. Flag Salute

Council Member Densley led the Flag Salute

C. Invocation

Council Member Densley gave the Invocation

D. Disclosures

There were no disclosures or conflicts of interest with items on this meeting's agenda.

Mayor Hart indicated that there is a vacancy on the Ivins Arts Commission and introduced Christie Gubler as his recommended replacement. He referred to her bio and asked her to introduce herself. **Christie Gubler** stated that she grew up in Santa Clara, graduated from Snow Canyon High School and from Dixie State University. **Council Member Mehr** inquired what kind of art she gravitates towards. **Christie Gubler** indicated she has done everything except photography and her favorite is water color.

2) REPORTS, PRESENTATIONS AND APPOINTMENTS

A. Department Reports: Parks and Recreation and Public Safety

Benny Sorensen reported that the Run Run Reindeer 5k Fun Run was held on Christmas Eve morning. There were 540 people registered and the majority of them showed up and ran in the rain. The organizers were impressed with Ivins and will likely be moving the Hog and Jog 5k Fun Run from St. George to Ivins and that will take place in April. Parks Staff has been pruning trees, removing Christmas decorations and trimming and cleaning all areas. There were three

(3) burials in December. There were two (2) signs outlining the rules at Fire Lake Park that were taken down and crinkled up but otherwise vandalism has been minimal. He reported that basketball starts the week of January 9, 2017.
Bob Flowers reported that it has been a good December with nothing shocking to report. There is only one (1) dog in the animal shelter and the number of cats in the shelter has also decreased. The animal shelter is running extremely well and efficient. For the past month the Public Safety Department has been evaluating crime statistics and is going to reach out to the public through social media. There have been a lot of reports recently regarding residents receiving phone calls from scammers. The department is working on putting a program together to educate residents about those scams. They will also be talking to Parks and Recreation department about some possible summer youth programs. He reported that EMS is going well. **Mayor Hart** referred to EMS and the new billing arrangement and inquired if the City was making progress with that. **Wally Ritchie** clarified that they were and that December was the second highest month for collections in the past calendar year. **Mayor Hart** referred to the scam calls and inquired if they are able to trace those. **Bob Flowers** stated that it's difficult because they're generally not located in the U.S. **Council Member Mehr** and **Mayor Hart** suggested placing an article in the newsletter and link on the City's website with the information about the scam issue.

B. Concept Plan for Fremont at Snow Canyon located at approximately 100 West Center

Dale Coulam indicated that this is a town home project on Center Street and 100 West. These are 3 (three) or 4 (four) unit cluster buildings and all units have 2-car garages. The only issue the TRC (Technical Review Committee) noted was that the entrance did not align with a street on the north side of Center Street. **Council Member McDonald** stated that Center Street is a higher traffic road and inquired if the entrance to this development could be off of 100 West. **Dale Coulam** indicated that was what the Planning Commission commented on. He will pass that along to the Developer and Architect. **Mayor Hart** inquired if they're precluded from entering off of Center Street. **Dale Coulam** stated no and clarified that the setback requirements may preclude the developers from entering off of 100 West. **Council Member Roberts** indicated that a there may be an option of a no left turn sign out of the development onto Center Street.

C. Concept Plan for Crescent Moon Village

Dale Coulam stated that the current Conditional Use Permit allows studios, some storage and garages that would house RV's. Because of minor changes over time and this newest change, the applicant will also be filing an amended Conditional Use Permit application. This matter is to propose a subdivision and specific streets. **Council Member Densley** referred to Fire Lake Park and inquired if what's proposed for additional parking is adequate. **Mayor Hart** clarified that it's double what the City had. **Council Member Densley** inquired if the City would purchase property from the owners. **Dale Coulam** indicated that is what the City would be doing. He stated that the Kayenta developers are not desirous to provide more land for parking. **Mayor Hart** clarified that the Shivwits Band still has the opportunity to add parking on their property if they want.

D. Planning Commission Report

Chairperson Loris reported that the Planning Commission reviewed Concept Plans for Fremont at Snow Canyon as well as Crescent Moon Village. They also approved a road dedication for Shinob Kai Way.

3) CITIZEN COMMENT & REQUEST FOR FUTURE AGENDA ITEMS

None

4) PUBLIC HEARING AND ACTION ITEMS

None

5) DISCUSSION AND POTENTIAL ACTION ITEMS

A. Continued discussion regarding an entrance sign on Highway 91

Mayor Hart recognized Judith Kapuscinski and Matt Marten with the Arts Commission being present. He stated the City Council has reviewed the recommendation from the Arts Council, a copy of which is available by request through Ivins City Hall. **Judith Kapuscinski** indicated that they reviewed it against the criteria in the Arts Master Plan and recommended that they proceed with additional work that needs to be done. **Matt Marten** stated that the next step would be creating a mock up the size on each site that would be considered because the location on the east end is different than on the west end and would require different bases at each location. They also need to determine the proper scale for the signs and the wording that would go on the signs. **Judith Kapuscinski** indicated that the alternative option would be for the City Council to issue an RFP (Request for Proposals) for designs and bids. **Council Member McDonald** saw this option a couple of years ago and inquired if the Arts Commission had thought of any other ideas or requested any other designs. **Judith Kapuscinski** clarified that the recommended design was already in the process when the Arts Commission was formed. **Council Member McDonald** stated that the Council should solicit other ideas so the Council can have more options available to choose from. He also commented that the recommended design had no similarity to the entrance sign that Ivins already has on the parkway and did not know if uniformity was a consideration on the design. **Council Member Densley** referred to the new logo of the Red Mountain that is being used on staff shirts and indicated he liked that design. **Mayor Hart** stated he personally liked the contemporary design but suggested that the City could put out an RFP. He also indicated that he was aware that Council Member Johnson would like to be part of this discussion and she is not present tonight. **Council Member Roberts** agreed with Council Member McDonald and was also concerned with the yellow sun and the sun fading the sign to a different color. **Council Member Mehr** stated that it made sense to have some other options. **Dale Coulam** clarified that the City may seek wording from the Arts Commission for the RFP. **Matt Marten** indicated that it would be important for anyone submitting a design to know what the budget is.

B. Discuss and consider adoption of the 5 year strategic plan

Wally Ritchie stated this has been discussed previously and is brought forward for adoption. **Council Member Roberts** referred to the Fiscal and Budgetary section and indicated that he was concerned with the verbiage of "maintain competitive rates, taxes and use fees" and inquired if there was another way to word that. **Wally Ritchie** clarified that it isn't the intent to charge the most that Ivins can. The intent is to minimize the fees but still cover Ivins' costs. **Council Member Mehr** referred to the same section where it references "deliver

all services in a cost effective manner." He stated that there may be a service that needs to be provided that may not be the most cost effective. He referred to Public Safety as an example. This document is not binding today but it may become binding in the future so the way things are worded do matter. **Mayor Hart** clarified that the City Council and Department Heads determine that what is being purchased is done in a cost effective way and it's their job to make sure they're not spending in excess. **Council Member Roberts** clarified that the language in this document is also contained in the General Plan anyway and this document is a summary. **Council Member Mehr** clarified that it guides the Council Members through the budgeting process. **Wally Ritchie** indicated that was correct. **Council Member Densley** stated that he would like to see something in this document for a Park on the Center Street property. **Wally Ritchie** clarified that the Park is in the Ivins Master Plan but is not in the five (5) year window. If they would like that included in year four (4) or five (5) they can do that but it is not in the current Impact Fees. **Council Member Densley** suggested that a portion of the property could be sold to pay for building the park. **Mayor Hart** indicated that when the Master Plan was prepared, it was determined that that wasn't the best place for a park; maybe a recreation center, but not a park. **Council Member McDonald** stated this is a rolling plan that is reviewed yearly and can be adjusted. They don't need to see the park in the five (5) year plan. **Council Member Densley** reiterated that he would like to see a place holder for the park in the five (5) year plan. **Council Member Roberts** referred to Public Works Capital Projects and road maintenance. **Wally Ritchie** clarified that road repairs are addressed in the road maintenance schedule.

MOTION: Council Member Roberts moved adopt the 5 year strategic plan as amended
SECOND: Council Member McDonald
VOTE: The motion carried.

Council Member Mehr	AYE
Council Member McDonald	AYE
Council Member Roberts	AYE
Council Member Densley	AYE
Council Member Johnson	ABSENT

C. Discuss Fiscal Year 2017/2018 Budget preparation calendar

Wally Ritchie stated that the only thing that has changed from the prior document are the deadline dates for the current year and some of those dates are per State code. The City will start this month with the Department Head budget meeting and then present the departments needs to the City Council in February.

D. Open Meetings training

Mayor Hart indicated that there are two (2) new City Council Members but one is not present. He suggested that they postpone this until the other Council Member can be present.

MOTION: Council Member McDonald moved to continue
SECOND: Council Member Densley
VOTE: The motion carried.

Council Member Mehr	AYE
Council Member McDonald	AYE
Council Member Roberts	AYE
Council Member Densley	AYE
Council Member Johnson	ABSENT

6) CONSENT AGENDA

A. Approval of City Council Meeting Minutes for December 15, 2016

MOTION: Council Member Mehr moved to approve the Consent Agenda
SECOND: Council Member McDonald
VOTE: The motion carried.

Council Member Mehr	AYE
Council Member McDonald	AYE
Council Member Roberts	AYE
Council Member Densley	AYE
Council Member Johnson	ABSENT

7) CONSENT AGENDA ITEMS FOR DISCUSSION

None

8) REPORTS

A. Council

Council Member Mehr reported that he and Council Member Johnson have been serving for one (1) year. It's been a great experience and he's enjoyed serving.
Council Member McDonald reported that there will be a text and/or email option available to remind residents of when the blue recycling can will be picked up. They hope to increase participation in recycling from the current percentage rate of approximately 50%.
Council Member Roberts - no report
Council Member Densley reported that construction has started on the Snow Canyon Parkway road. He spoke with an individual at SunTran and although Tuacahn has their own busses, ridership on SunTran to Tuacahn has remained steady.

B. Mayor

Mayor Hart reported that it is time for them to conduct a City Manager performance review. Historically the City Council has requested that the Mayor do that personally. If Council Members wish to be involved in that review, it would need to be done in a closed meeting. Otherwise, he will simply provide a report to the Council. **Dale Coulam** clarified that a closed meeting would only need to be held if there were three (3) or more of the City Council's members who would want to be involved. **Council Member Mehr** indicated that Dale is doing a great job and would want to participate for the educational process and be supportive. **Council Member Roberts** stated he submitted his review to Dale and was very pleased with what he's

doing. **Mayor Hart** indicated that Ivins is a well run City and that starts at the top. **Mayor Hart** reported that at the Mayors' meeting, they had a presentation on the website "JustServe" which is a website designed to get projects and volunteers together. It's being used by a number of non-profit organizations in the area. The organizers hope to get the municipalities involved, receive training and post volunteer projects within the municipality. **Council Member Densley** stated that Dixie State University is involved in that and they're always looking for projects. **Mayor Hart** reported that the Neighborhood Meetings will be held at City Hall on Tuesday, Wednesday and Thursday of next week. He received an anonymous letter from a resident that suggested that he was talking too much so he plans to allow for those attending to ask more questions. He reported that there will be an Open House for the Center for the Arts at Kayenta on Saturday, January 28, 2017 from 2:00-5:00 p.m.

C. City Manager/Attorney Dale Coulam

Dale Coulam referred to the Neighborhood Meetings and indicated that those will begin at 7:00 p.m. and there are three (3) areas of the City designated per meeting night; however, if someone is unable to attend the night of their designated area, they can attend whatever night is convenient. He reported that a settlement was reached on the proposed RV Resort between the Pendletons' and the Grafs'. There was a Land Use Appeal pending before the District Court and the Order of Dismissal of that appeal has now been entered and the case has been dismissed. There are now no pending legal actions regarding the Land Use Decision or the Zoning for the proposed RV Resort. The next phase for that would be an application for Conditional Use Permit and a Site Plan. Regarding applications for RAP tax funding, there were no other applications received.

D. Items to be placed on future agendas

None

9) CLOSED MEETING

10) ADJOURNMENT

MOTION: Council Member McDonald moved to adjourn

SECOND: Council Member Roberts

VOTE: The motion carried.

Council Member Mehr	AYE
Council Member McDonald	AYE
Council Member Roberts	AYE
Council Member Densley	AYE
Council Member Johnson	ABSENT

The meeting adjourned at 6:54 p.m.

Respectfully,

Kari Jimenez, MMC
Ivins City Recorder