Ivins City Staff Report
City Council Meeting 10/15/20

Agenda Item: Discuss and consider approval of expenditure for additional fees for the New City Hall.

Submitted by: Thomas Jorgensen, P.E., Assistant Public Works Director

Recommended City Council Action:
Approve additional expenditure of $74,514.50 for architectural fees for the New City Hall.

BACKGROUND:
During the proposal process, the original estimate for the New City Hall and remodel was approximately $3,500,000. According to the Request for Proposal, all the architectural firms that proposed on our project based their Final Design and Construction Phase fee on a percentage on this amount, with the anticipation that once the final bid number was known then their fee would be adjusted accordingly.

VCBO's percentage, according to the contact, was 5% of the final bid amount. According to the original estimate, that fee came out to be $175,000.00. Now that the final bid amount has been determined, $4,990,493, the architectural fee needs to be updated from $175,000.00 to $249,514.50, an increase of $74,514.50.

FINDINGS AND ANALYSIS:
Staff has reviewed the updated fees and is recommending that Council approve the additional expenditure of $75,514.50 for the Final Design and Construction Management for the New City Hall and existing City Hall remodel.

SUPPORT MATERIALS:
Ivins City Hall Fee Increase Notification Letter

FINANCIAL IMPACT:
These fees will be added to the total cost of the New City Hall project costs.

Respectfully Submitted:

Thomas Jorgensen, P.E., Assistant Public Works Director

Content Review:

Dale Coulam, City Manager

VCBO
ARCHITECTURE

PRINCIPALS
Niels E. Valentiner, AIA
Brent R. Tippets, AIA
Jeanne Jackson, FAIA
Derek T. Payne, AIA
Vern Latham, AIA
Jeffery L. Pinegar, AIA
David S. Cox, AIA
Celestia R. Carson, AIA
Alex Booth, AIA
Nathan H. Leavitt, AIA
Whitney M. Ward, AIA

ASSOCIATE PRINCIPALS
Philip M. Haderlie, AIA
Julia Oderda, AIA
Marilee Vincencio, NCIDQ
Breanna Bonsavage, AIA
Dan Hagerman, AIA, CSI
Coreen Crouch, NCIDQ
Michael Rail, AIA

ASSOCIATES
Karen M. Ferguson
Todd Braun
Brian Peterson
Joseph Voitehovich
Carlos Liñan
Michael Ririe
Levi Lloyd, AIA
Pablo Gotay
Lissa Ericson, NCIDQ
Nancy McKendrick, NCIDQ
Jeremy D. Bastow, AIA

DIR. OF OPERATIONS
Melissa Wood

CONTROLLER
Elizabeth Stincelli, DM

PRINCIPAL EMERITUS
Steve Crane, FAIA
Peter R. Brunjes, AIA
Sean Onyon, AIA
Boyd McAllister, AIA

October 5, 2020

Tom Jorgensen
Assistant Public Works Director
Ivins City
55 N Main
Ivins, UT 84738

RE: Ivins City Hall

Dear Tom:

We appreciate the opportunity we have been given to work with you on the Ivins City Hall. During the beginning negotiations of the contract, the initial construction costs for the project were estimated to be $3,500,000.00. Now that the project has bid, the bid price has been approved at $4,990,493.00. Under Paragraph 4 of the contract between Ivins City and VCBO Architecture, dated November 1, 2019, the architectural fee for this project is 5% of construction costs, which represents a new Architectural and Engineering fee for this project of $249,514.50, excluding FF&E. VCBO will begin invoicing Ivins City based on this new fee beginning with our next billing cycle. I wanted to advise you of this change prior to sending the next invoice so we can answer any questions you may have.

Please feel free to contact me with any questions or concerns.

Sincerely,

VCBO Architecture

Melissa Wood
Director of Operations