ARTS COMMISSION'S RECOMMENDATIONS TO AMEND RESOLUTION 2015-03R AND; EXHIBITS A & B to RESOLUTION NO. 2019-15R AND THE ARTS RAP TAX APPLICATION

To: **Ivins City Council**
From: **Ivins Arts Commission**
Date: **January 15, 2021**

This was the second year that we used the process and application form established, on our recommendation, by Resolution 2019-15R. As we expected, we noticed some areas to be improved. With this intent, we recommend the following amendments.

Recommendation to Amend Resolution NO. 2015-03R

Change Section 5b.

> **From:** In January following the calendar year in which RAP tax revenue was received by Ivins City, the Ivins City Council shall meet. . .
>
> **To**: As early as feasible in the first quarter of the calendar year in which RAP tax revenue was received and after receiving the Arts Commission's recommendations for award of RAP tax revenue for the arts, the Ivins City Council shall meet. . .

Rationale

Applicants have until December 31st to submit applications for RAP funds for the arts under the competitive process. Above-referenced Section 5b requires the City Council to meet to determine awards in January. The Arts Commission meets the second Wednesday of the month. Taken together, these time frames result in the Arts Commission having a short period in which to submit its recommendations to the City Council before its second meeting in January. The current timeline also does not allow for any delay, such as the lack of a quorum at the Arts Commission's January meeting, that could prevent compliance with this timeline. Moving the timeline from January to the first quarter of the calendar year assures timely review of grant applications and submission of recommendations for consideration by the City Council.

Recommendation to Amend Exhibit A to Resolution NO. 2019-15R

Change the January and February processes listed in Exhibit A to be consistent with the above-recommended change to 5b. of Resolution NO. 2015-03R.

Rationale

Resolution 2019-15R amends the process in Resolution NO. 2015-03R and adopts a timeline (Exhibit A to the Resolution). Exhibit A states that the Arts Commission will make its recommendations to the City Council in January and applicants notified and awards published in February. Approving the recommendation to revise Exhibit A will provide consistency between Resolution NO. 2015-03R and NO 2019-15R.

Recommendation to Amend Exhibit B to Resolution NO. 2019-15R

Change the second paragraph of Exhibit B:

From: To apply to the City for RAP tax funds for the arts, an eligible applicant must complete and submit this application, including all delineated attachments, to Ivins City Arts Commission 55 North Main Street, Ivins, Utah 84738 by **December 31st** of each year. **Tax-exempt organizations proposing projects within Ivins City and Ivins City are eligible to apply for City RAP funds designated for the arts.**

To: Ivins City and tax-exempt organizations located within Ivins or which provide significant revenue to Ivins City are eligible to apply for City RAP funds designated for the arts. Tax exempt applicants must complete this application including all delineated attachments, and submit it electronically to IvinsCityArtsCommission@gmail.com no later than December 31st of each year.

Rationale

Exhibit B to Resolution NO. 2019-15R is the application form. The above-recommended change requiring electronic submission will facilitate distribution to the Commission and the City Council and be consistent with standard grant practices. Electronic submission also will enable tracking of receipt to eliminate any question of whether an application was received within the required timeline.