IVINS
CITY COUNCIL
MINUTES
July 18, 2024

NOTICE: This meeting was held electronically and in person. City Hall was the anchor location for the electronic meeting. You may watch the audio and video feed by going to www.ivinsutah.gov under "City Council" on the right of the home page and selecting "Audio".

1)WELCOME AND CALL TO ORDER

MAYOR AND COUNCIL: The meeting was called to order at 5:30 p.m. and announced there was a quorum present.
All present included Mayor Hart, Council Member Scott, Council Member Smith, Council Member Barton, Council Member Gillespie, and Council Member Anderson
STAFF: City Manager Dale Coulam, City Attorney Bryan Pack, Public Works Director/City Engineer Chuck Gillette, Director of Finance Cade Visser, Building and Zoning Administrator Mike Haycock, Public Safety Director Jaron Studley, and City Recorder Kari D. Jimenez.
EXCUSED: None.

A. **Acknowledgement of Quorum**

Mayor Hart acknowledged there was a quorum present. All City Council Members were present.

B. **Flag Salute**

Council Member Scott led the Flag Salute

C. Invocation

Council Member Scott gave the Invocation

D. **Disclosures**

There were no disclosures or conflicts of interest with items on this meeting's agenda.

2) REPORTS, PRESENTATIONS AND APPOINTMENTS

A. Swearing in of Ivins Youth Council Members

The Youth Council Members consist of Aly Garcia, Madeline Francis, Etni Porter, Lill Porter, Ollie Robertson, Anna Sidwell, Asher St John, Austin Taylor, Berlynn Terry, Jaycee Terry, William Vaughn, Aaron Yerena, Bella Gillette and Isaac Gillette. Ten (10) of Youth Council Members were present and sworn in. Jamy Dahle, Tiffany Winn and Bob Morris were acknowledged for their involvement with the Youth Council. The former Youth Council Mayor, Summer Terry, will serve as an advisor for the upcoming year.

B. Department Reports: Building Department; Public Works/Engineering

Mike Haycock provided an electronic report, a copy of which is available as an attachment to this agenda. He reported that information has been placed on Ivins website regarding the PGA event at Black Desert Resort for residents and that the department is staying busy.
Chuck Gillette reported that the Public Works crew has been working hard and one of their goals is to figure out ways to reduce water use, find leaks and flow test water meters for accuracy. He referred to the Highway 91 project and indicated that they are still working on the design. They are also working on roundabout designs for Snow Canyon Parkway and developments going around the SITLA property. He referred to the project on Puerto Drive where the striping was put down incorrectly. There were mistakes made on behalf of the City so the surveyor is not responsible. He requested feedback regarding erasing everything and starting

over or try it as it is for now. **Council Member Barton** commented that what has been put down seems to be working and suggested that they leave it as it is. The other City Council Members agreed. **Council Member Anderson** thanked staff for removing the weeds on Highway 91. **Chuck Gillette** referred to agenda item 5)E regarding the on agenda for the Municipal Wastewater Planning Program Annual Report and indicated that agenda item will need to be continued because he is still working on the attachment.

C. **Finance and Quarterly reports**

Cade Visser provided electronic reports, copies of which are available as attachments to this agenda. He reported that this has been a year of interest earnings, totaling $1.784 million among all of the funds. The City has collected $3 million in impact fees and the departments have maintained expenditures below budget.

D. **Planning Commission Report**

Planning Commission Chair Gardiol reported that the Planning Commission approved the Sage Villas Phase 2 Preliminary Plan, discussed accessory dwelling units as well as Resort Commercial and Resort Mixed Use.

3) CITIZEN COMMENT & REQUEST FOR FUTURE AGENDA ITEMS

A Citizen Comment form was submitted by Rebecca Castagne, wife of former Ivins City employee Fred Castagne who passed away earlier this year. **Rebecca Castagne** implored the City Council to provide a cemetery that has grass rather than a grassless desert cemetery like they currently have in a section of the cemetery. She provided the Council with information on options for water tolerant grass. **Mayor Hart** commented that there are individuals who request and purchase plots in the grassless section at the cemetery and to redo that section would be a substantial cost to the City but the City has an adjacent area of the cemetery that may have drought tolerant grass. Dale Coulam indicated that a religious group exchanged 16 plots that they had in the grass section, for 16 in the grassless desert section. The **Mayor and City Council** directed the Parks and Recreation Director to do some research regarding drought tolerant grass options, speak with an individual at the USU (Utah State University) extension service, obtain cost information and report back to the City Council. They agreed to maintain the grass section, as well as the desert grassless section of the cemetery.

4) **PUBLIC HEARING AND ACTION ITEMS**

A. Public Hearing to discuss proposed FY25 salaries and/or salary ranges for elected officials, statutory officers and department heads

Dale Coulam indicated that the City is required to hold a Public Hearing for all statutory appointed and elected positions. A Public Hearing is not required for Department Heads but they have been included. He reported that the base raise was 5%. There is one position where the City is trying to get an extremely deserving person to midpoint. A competent individual in their position should be making midpoint and if they have been in that position for a longer amount of time and is doing well, should be above midpoint; regarding the Mayor and City Council, in the past the Mayor and City Council have elected to forgo an increase and put what they would have received as an increase, to Heritage Days. No increase has occurred for the Mayor and Council since 2015. **Mayor Hart** opened the Public Hearing. There being no comments, **Mayor Hart** closed the Public Hearing.

B. Discuss and consider approval of Ordinance No. 2024-13, an Ordinance of Ivins City, Utah, approving FY25 salaries and/or salary ranges for elected officials, statutory officers and department heads

Mayor Hart commented that he and some of the Council Members were talking about what a remarkable staff the City has and it is amazing how well the City operates. The **Mayor and City Council** are grateful for staff that guide them through difficult projects and situations. **Mayor Hart** commented that Dale Coulam has been with the City for 20 years and he has watched him quietly deal with situations over the years and is so appreciative of his work. **Council Member Scott** clarified that when the City Council approved the budget, they approved 5% for salary increases so this is nothing out of the ordinary of what they discussed and indicated that the Mayor and City Council should not receive an increase as elected officials. **Council Member Gillespie** inquired if the increases the Mayor and City Council would have received has been used to fund Heritage Days. **Dale Coulam** indicated that was correct. **Council Member Barton** supported Council Member Scott's comment about the City Council not receiving an increase. **Mayor Hart** stated that he works in a merit based system and was concerned that the individual who is not at midpoint and should be, could be recruited away from Ivins. The **Mayor and City Council** suggested that the increase they would have received that has been used to fund Heritage Days in the past, be allocated to the individual who is not currently at midpoint. They inquired how that would affect Heritage Days funding. **Dale Coulam** clarified that Heritage Days would be funded.

MOTION: Council Member Scott moved to approve Ordinance No. 2024-13, an Ordinance of Ivins City, Utah, approving FY25 salaries and/or salary ranges for statutory officers and department heads with no salary increases for Mayor or City Council Members and the proposed increases for Mayor and City Council Members be applied to the City Treasurer position

SECOND: Council Member Anderson

VOTE: The motion carried unanimously.

Council Member Scott	AYE
Council Member Smith	AYE
Council Member Barton	AYE
Council Member Gillespie	AYE
Council Member Anderson	AYE

Roll call vote. All Council Members were present and voted in favor.

5) **DISCUSSION AND POTENTIAL ACTION ITEMS**

***A. Discuss and consider approval of an expenditure for a Parks Mower**

Marc Christensen reported that this is in the budget and is significantly under the budgeted amount. Council Member Scott commented that if something is within the budgeted amount, the Council shouldn't have to approve it. They could receive a report on the purchase and suggested there be a future agenda item to review purchasing policies.

MOTION: Council Member Gillespie moved to approve an expenditure in the amount of $15,177 for a Parks Mower

SECOND: Council Member Smith

VOTE: The motion carried unanimously.

Council Member Scott	AYE
Council Member Smith	AYE
Council Member Barton	AYE
Council Member Gillespie	AYE
Council Member Anderson	AYE

B. **Discuss and consider approval of expenditure for a Building Department vehicle**

Mike Haycock reported that this purchase is in the budget.

MOTION: Council Member Smith moved to approve an expenditure in the amount of $33,293.00 for a Building Department vehicle

SECOND: Council Member Barton

VOTE: The motion carried unanimously.

Council Member Scott	AYE
Council Member Smith	AYE
Council Member Barton	AYE
Council Member Gillespie	AYE
Council Member Anderson	AYE

C. Discussion regarding the 5-Year capital project plan and long-term financial planning

Cade Visser provided an updated 5-Year Plan to the Mayor and City Council for review. A copy of the plan is available as an attachment to this agenda.

D. Discuss and consider approval of expenditure of Public Safety Patrol and K9 vehicles

Public Safety Chief Studley reported that these purchases are in the budget.

MOTION: Council Member Gillespie moved to approve the expenditures for Public Safety Patrol and K9 vehicles

SECOND: Council Member Anderson

VOTE: The motion carried unanimously.

Council Member Scott	AYE
Council Member Smith	AYE
Council Member Barton	AYE
Council Member Gillespie	AYE
Council Member Anderson	AYE

E. Discuss and consider proposal of installing speed cushions at Snow Canyon Parkway horse roundabout

Chuck Gillette provided information to the Mayor and Council regarding installing speed cushions at the Snow Canyon Parkway horse roundabout. A copy of the memo is available as an attachment to this agenda. Residents that live in the adjacent subdivision of The Reserve, are very concerned about the safety of that roundabout and are experiencing difficulty entering and exiting their neighborhood. The **Mayor and City Council** had a lengthy discussion regarding this proposal and based on Chuck Gillette's recommendation, determined that the speed cushions should be installed on a trial basis.

MOTION: Council Member Gillespie moved move forward with Chuck Gillette's recommendation on speed cushions on the westbound lane of Snow Canyon Boulevard at the horse roundabout with it extending into the bike lane so there is full coverage and we test this for a minimum of 45 days

SECOND: Council Member Barton

VOTE: The motion carried unanimously.

Council Member Scott	AYE
Council Member Smith	AYE
Council Member Barton	AYE
Council Member Gillespie	AYE
Council Member Anderson	AYE

F. Discussion regarding updating the Master Plans, Impact Fee Facilities Plans and Impact Fee Analyses for Sewer and Storm Water

Aaron Anderson with Bowen Collins & Associates provided a draft plan for the Mayor and City Council to review. A copy of the plan is available as an attachment to this agenda. He indicated that the purpose of this plan is to evaluate the existing sewer collection system, project future wastewater production as a result of growth and identify improvements that will resolve existing and projected future deficiencies in the wastewater collection system throughout the City's service area. He referred to system renewal and replacement and indicated that is extremely important to consider when budgeting. **Chuck Gillette** asked the Council for direction of including designing the pipelines for Highway 91.

MOTION: Council Member Scott moved to proceed with the design work to get the Highway 91 second phase to Shivwits project done
SECOND: Council Member Anderson
VOTE: The motion carried unanimously.

Council Member Scott	AYE
Council Member Smith	AYE
Council Member Barton	AYE
Council Member Gillespie	AYE
Council Member Anderson	AYE

G. Discuss and consider approval of Municipal Wastewater Planning Program (MWPP) Annual Report for Year Ending 2023

Chuck Gillette requested that this agenda item be continued to the next City Council meeting.

MOTION: Council Member Anderson moved to continue this agenda item to the next City Council meeting
SECOND: Council Member Scott
VOTE: The motion carried unanimously.

Council Member Scott	AYE
Council Member Smith	AYE
Council Member Barton	AYE
Council Member Gillespie	AYE
Council Member Anderson	AYE

H. Discuss and consider approval of expenditure for a Public Works service truck

Chuck Gillette indicated that this is in the budget.

MOTION: Council Member Smith moved to approve an expenditure in the amount of $85,429.20 for a Public Works service truck
SECOND: Council Member Anderson
VOTE: The motion carried unanimously.

Council Member Scott	AYE
Council Member Smith	AYE
Council Member Barton	AYE
Council Member Gillespie	AYE
Council Member Anderson	AYE

***I. Discussion regarding the "Helper Act" endorsement**

Mayor Hart reported that this is a Federal program that is intended to assist particular City personnel like Public Safety, teachers and essential service workers to acquire housing. **Council Member Gillespie** noticed that in the original email that was sent to the Mayor that the deadline to respond had passed. **Mayor Hart** clarified that the Government Affairs Coordinator reached out to him this week and requested a reply. **Council Member Scott** commented that it is a well-intentioned program with a question of how effective it will be but is another tool in the toolbox. **Council Member Smith** indicated that if supply doesn't increase by more homes being built, this program is not going to matter. The **Mayor and City Council** agreed to support this program.

J. Continued discussion regarding updating the General Plan

The **Mayor and City Council** continued their discussion on updating the General Plan, reviewing the presented chapters that are available as attachments to this agenda.

6) CONSENT AGENDA

A. Approval of City Council Work Meeting Minutes for June 6, 2024

B. Approval of City Council Meeting Minutes for June 6, 2024

MOTION: Council Member Gillespie moved to approve the Consent Agenda

SECOND: Council Member Smith

VOTE: The motion carried unanimously.

Council Member Scott	AYE
Council Member Smith	AYE
Council Member Barton	AYE
Council Member Gillespie	AYE
Council Member Anderson	AYE

7) CONSENT AGENDA ITEMS FOR DISCUSSION

8) REPORTS

A. Council

Council Member Barton thanked Cade Visser and Jennifer Chapman for providing information on Ivins website regarding the PGA that will be held at Black Desert Resort.

Council Member Smith reported that he serves on The America 250 Committee put on by County and the purpose of the committee is to be in line with the State and National committee to help celebrate the founding of the United States in the year 2026. He would like the Council to be thinking about activities that they can do, leading up to the 4th of July in 2026. The committee would also like the cities to consider changing their logo to be similar to the America 250 logo which is red, white and blue.

Council Member Anderson reported that he will not be in attendance at the first City Council meeting in August.

There were no other reports.

B. Mayor

No report

C. City Attorney Bryan Pack

No report

D. City Manager Dale Coulam

No report

E. Items to be placed on future agendas

Council Member Scott requested a future agenda item to review the purchase policies.

9) CLOSED MEETING

10) ADJOURNMENT

MOTION: Council Member Anderson moved to adjourn

SECOND: Council Member Smith

VOTE: The motion carried unanimously.

Council Member Scott	AYE
Council Member Smith	AYE
Council Member Barton	AYE
Council Member Gillespie	AYE
Council Member Anderson	AYE

The meeting adjourned at 9:12 p.m.

Respectfully,

Kari D. Jimenez, MMC
Ivins City Recorder