# IVINS CITY COUNCIL
# WORK MEETING MINUTES
# January 16, 2025

**NOTICE: This meeting was held electronically and in person. City Hall was the anchor location for the electronic meeting. You may watch the audio and video feed by going to www.ivinsutah.gov under "City Council" on the right of the home page and selecting "Audio".**

## 1) WELCOME AND CALL TO ORDER

**MAYOR AND COUNCIL**: The meeting was called to order at 4:00 p.m.
All present included Mayor Hart, Mayor Chris Hart, Council Member Mike Scott, Council Member Kevin Smith, Council Member Sharon Barton, Council Member Sharon Gillespie, and Council Member Lance Anderson.
**STAFF:** City Manager Dale Coulam, City Attorney Bryan Pack, Police Chief Jaron Studley, Public Works Director/City Engineer Chuck Gillette, Building and Zoning Administrator Mike Haycock, Parks and Recreation Director Marc Christensen, and Director of Finance and Administrative Services Director Cade Visser .
**Audience:** Matt Marten, Terry Marten, Ene & Lynn Savage, Patrick Manning, Koko Head, John Coolbaugh, Jerry A., Connie Butterfield and others who did not sign in.
EXCUSED: None.

### A. Acknowledgement of Quorum

**Mayor Hart** acknowledged there was a quorum present. Council Member Smith was in attendance remotely.

### B. Disclosures

There were no disclosures or conflicts of interest with items on this meeting's agenda.

## 2) WORK MEETING

### A. Discussion regarding the 5-Year Plan and Fiscal Year 2026 Budget Priorities

Mayor Hart read a letter from the Washington County Water Conservancy District regarding the proposed Dry Wash Reservoir, as it relates to planning for secondary water. The letter expressed the need for only one west-side reservoir, that being Graveyard Wash, and commended Ivin's conservation efforts. At this time, the District will postpone development of the Dry Wash Reservoir and focus on Graveyard Wash and dredging Gunlock Reservoir. A copy of the letter from the Washington County Water Conservancy District is available as an attachment to this agenda. The discussion may be accessed at time stamp 00:01:01.
**BACKGROUND and RECOMMENDATION:** The **Mayor and City Council** requested that each department head provide what they believe is needed as 2026 Budget Priorities and priorities in the 5-Year Plan. **Police Chief Jaron Studley** identified the need for four (4) vehicles, evaluate what officers are being paid and the need for two (2) full-time and two (2) part-time Animal Shelter employees. The discussion may be accessed at time stamp 00:15:20.
**Public Works Director/City Engineer Chuck Gillette** identified the need to update the Water Masterplan, finish up the Sewer Masterplan, a water treatment plant in the Kayenta area, road and pavement maintenance, storm water coordinator to run the storm water program, a new backhoe, two (2) vehicles, a sewer camera vehicle, storm drain projects, a bigger street lighting project, several roundabouts and a lift station project. The discussion regarding these needs may be accessed at time stamp 00:23:02.
**Building and Zoning Administrator Mike Haycock** reported that staffing levels in his

department are currently adequate. He identified the need to replace one (1) vehicle in the 5-Year Plan. That discussion may be accessed at time stamp 00:33:24.
**Parks and Recreation Director Marc Christensen** identified the need for staffing with one (1) part-time employee and one (1) full-time employee, finish the desert section of the cemetery with shrubs, trees and decorative rock, install section six (6) of the cemetery, Highway 91 improvements, playground equipment, upgrade security cameras, install lights at the skatepark, a manlift or bucket truck for tree work, one (1) vehicle that could be a hand-me-down and one (1) minitruck for trail maintenance. The discussion may be accessed at time stamp 00:34:56.
**Director of Finance and Administrative Services Director Cade Visser** identified the need evaluate what employees in Administration are being paid, software, technology and cyber-security. The discussion may be accessed at time stamp 00:48:12.
**Mayor Hart** referred to an individual who represents Ivins City at the Legislature and could act as Ivins PIO (Public Information Officer)/Government Affairs person for Ivins City. **Council Member Smith** commented that lobbyists are expensive but effective. The **Mayor and City Council** suggested that it may be time for Ivins City to hire a City Planner. **Mayor Hart** indicated that he would like some kind of study done to see if Ivins City has enough water, fire lines, hydrants, firebreaks and similar. The **City Council** agreed. The **Mayor and City Council** referred to the updated General Plan and the Guiding Principles in that Plan that outlines the City's priorities and suggested that they the follow that. They also expressed reviewing the Impact Fee Studies to ensure they are doing what needs to be done for the City, implementing a Transportation Use Fee, as well as the desire to grow the Reserve Fund to the allowed maximum percentage of 35%. The discussion may be accessed at time stamp 00:50:20.

**3) <u>ADJOURNMENT</u>**

The Motion may be accessed by clicking on the link under this agenda item at time stamp 01:20:36

**MOTION: Council Member Sharon Gillespie moved to adjourn**
**SECOND: Council Member Lance Anderson**
**VOTE: The motion carried unanimously.**

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| Council Member Mike Scott | AYE |
| Council Member Kevin Smith | AYE |
| Council Member Sharon Barton | AYE |
| Council Member Sharon Gillespie | AYE |
| Council Member Lance Anderson | AYE |

The meeting adjourned at 5:20 p.m.

Respectfully,

Kari D. Jimenez, MPA, MMC
Ivins City Recorder