IVINS CITY COUNCIL
MEETING MINUTES
NOVEMBER 6, 2025

NOTICE: This meeting was held electronically and in person. City Hall was the anchor location for the electronic meeting. You may watch the audio and video feed by going to www.ivinsutah.gov under "City Council" on the right of the home page and selecting "Audio".

1) WELCOME AND CALL TO ORDER

MAYOR AND COUNCIL: The meeting was called to order at 5:30 p.m. and announced there was a quorum present.
All present included Council Member Mike Scott, Council Member Kevin Smith, Council Member Sharon Barton, Council Member Sharon Gillespie, and Council Member Lance Anderson.
STAFF: City Manager Chuck Gillette, City Attorney Bryan Pack, Director of Finance Cade Visser, Parks and Recreation Director Marc Christensen, Chief of Police Jaron Studley and City Recorder Kari D. Jimenez.
EXCUSED: None.
Audience: Carolyn Dominik, Wayne Pennington, Bonnie Kline, Barb Erwin, James Barden, Barbara Lewis, Kathy Smith and others who did not sign in.

A. Acknowledgement of Quorum

Mayor Chris Hart acknowledged there was a quorum present. All Council Members were in attendance.

B. Flag Salute

Council Member Lance Anderson led the Flag Salute

C. Invocation

Council Member Lance Anderson gave the Invocation

D. Disclosures

There were no disclosures or conflicts of interest with items on this meeting's agenda.

2) REPORTS AND PRESENTATIONS

A. Report by Washington County Solid Waste District

A report was provided to the Mayor and City Council. The verbal report provided by Cheyne McDonald may be accessed at time stamp 00:02:52.

B. Intermountain Health Annual Presentation

There were no representatives present to provide a report.

C. Fiscal Year Ending 2025 Audit Report - Larson and Company

BACKGROUND and RECOMMENDATION: Larson & Company presented the results of their independent audit of Ivins City's financial statements for the fiscal year ending June 30, 2025. The audit examined financial data, accounting practices, management estimates, and overall presentation to ensure the statements were free from material misstatements. The auditors issued an unmodified opinion, confirming that the City's financial statements conform to generally accepted accounting principles. The report is available as an attachment to this agenda and the discussion may be accessed at time stamp 00:14:04.

D. Department Reports: Parks and Recreation; Public Safety

Electronic reports are available as attachments to this agenda and verbal reports given by Parks and Recreation Director Marc Christensen and Police Chief Jaron Studley, may be accessed at

the following time stamps:
Parks and Recreation Director Marc Christensen: 00:30:04
Police Chief Jaron Studley: 00:38:06

E. Quarterly Finance Report

An electronic report is available as an attachment to this agenda and the verbal report given by Director of Finance Cade Visser, may be accessed at the following time stamp: 00:42:10.

F. Planning Commission Report

No report. There was no Planning Commission meeting on Tuesday, November 6, 2025 due to the General Election.

3) CITIZEN COMMENT & REQUEST FOR FUTURE AGENDA ITEMS - None

4) PUBLIC HEARING AND ACTION ITEMS

A. Public Hearing to consider adoption of the updated Storm Water Management Plan

BACKGROUND and RECOMMENDATION: This is a formality where a Public Hearing is required. **Mayor Chris Hart** opened the Public Hearing. There being no comments in person or through the Zoom application, **Mayor Chris Hart** closed the Public Hearing. The explanation of this agenda item may be accessed at time stamp 00:59:44.

B. Discuss and consider approval of Resolution No. 2025-22R, a Resolution of Ivins City, Utah, adopting the updated Storm Water Management Plan

MOTION: Council Member Lance Anderson moved to approve Resolution No. 2025-22R, a Resolution of Ivins City, Utah, adopting the updated Storm Water Management Plan
SECOND: Council Member Sharon Barton
VOTE: The motion carried unanimously.

Council Member Mike Scott	AYE
Council Member Kevin Smith	AYE
Council Member Sharon Barton	AYE
Council Member Sharon Gillespie	AYE
Council Member Lance Anderson	AYE

The Motion may be accessed at time stamp 01:06:42. Roll call vote. All Council Members were present and voted in favor.

5) DISCUSSION AND POTENTIAL ACTION ITEMS

A. Discuss and consider approval of Ordinance No. 2025-21, an Ordinance of Ivins City, Utah, amending section 2.07.101 of the Ivins City Code to allow one employee of Ivins City to be a member of the Arts Commission

BACKGROUND and RECOMMENDATION: Current City Code does not allow for a City employee to be a member of the Arts Commission and the Mayor and City Council agreed that should be allowed, requiring an amendment to Ivins City Code.

MOTION: Council Member Sharon Gillespie moved to approve Ordinance No. 2025-21, an Ordinance of Ivins City, Utah, amending section 2.07.101 of the Ivins City Code to allow one employee of Ivins City to be a member of the Arts Commission
SECOND: Council Member Lance Anderson
VOTE: The motion carried unanimously.

Council Member Mike Scott	AYE
Council Member Kevin Smith	AYE
Council Member Sharon Barton	AYE
Council Member Sharon Gillespie	AYE

Council Member Lance Anderson	AYE

The Motion may be accessed at time stamp 01:12:12. Roll call vote. All Council Members were present and voted in favor.

B. <u>Discuss and consider approval of award of Construction Contract for Snow Canyon Parkway & Hamblin Parkway Roundabout</u>

BACKGROUND and RECOMMENDATION: Ivins City has acquired bids and after reviewing those bids, recommends awarding the contract to Progressive Contracting. They have demonstrated satisfactory performance on past City projects and provided the lowest responsible and responsive bid. The discussion may be accessed at time stamp 01:12:58.

MOTION: Council Member Kevin Smith moved to approve the Construction Contract for Snow Canyon Parkway & Hamblin Parkway Roundabout to Progressive Contracting in the amount of $1,108,773.00 for construction plus an additional $120,000 for contingency, power relocation, geotechnical services and construction management for a total of $1,228,733.00

SECOND: Council Member Lance Anderson

VOTE: The motion carried unanimously.

Council Member Mike Scott	AYE
Council Member Kevin Smith	AYE
Council Member Sharon Barton	AYE
Council Member Sharon Gillespie	AYE
Council Member Lance Anderson	AYE

C. * REMOVED FROM THE AGENDA: Continued discussion regarding the current proposal for the SITLA 40 property consisting of 3000 square foot lots

D. <u>Discussion regarding potential changes to Ivins Land Use and Development Ordinances</u>

BACKGROUND and RECOMMENDATION: This agenda item will be discussed in depth at a City Council Work Meeting on November 20, 2025.

MOTION: Council Member Lance Anderson moved to continue

SECOND: Council Member Mike Scott

VOTE: The motion carried unanimously.

Council Member Mike Scott	AYE
Council Member Kevin Smith	AYE
Council Member Sharon Barton	AYE
Council Member Sharon Gillespie	AYE
Council Member Lance Anderson	AYE

The Motion may be accessed at time stamp 01:25:20.

E. <u>Discussion regarding the Sand Hollow Aquatic Center also known as the SHAC</u>

BACKGROUND and RECOMMENDATION: The primary purpose of this discussion was to be as transparent as possible regarding the Interlocal Agreement with the City of St. George. Ivins City and the City of Santa Clara entered into that agreement in 1999 that commits Ivins to paying for the SHAC in perpetuity. One of the City Council Members met with the City of St. George recently and the SHAC operates at a loss of $600,000 annually. Ivins had 8.55% of residents visit last year and 8.3% this year. Ivins asked the City of St. George to allow Ivins City employees to be able to use the aquatic center at no cost but there hasn't been a response to that request. Ivins is paying approximately $50,000 per year and residents are still having to pay $4

each to go to the SHAC. She suggested that a survey be conducted as to why more people do not frequent the SHAC - is it because of cost, is the water too hot or too cold and similar. The City of St. George has the social media staff to promote the SHAC but has not done so. The discussion may be accessed at time stamp 01:25:48.

F. <u>Discuss and consider approval of expenditure to purchase Verkada security system</u>

BACKGROUND and RECOMMENDATION: Ivins City currently has cameras and security at City Hall, the Police Station, Animal Shelter and Unity Park on various systems that do not integrate with one another. As the City continues to grow, so will the need for a unified security system that operates on a single, centrally managed network. Included in the purchase is parts, labor, installation, software and a 10-year contract. Included in the 10-year contract is a 10-year warranty on parts and automatic upgrades to the software. Staff recommended that the City Council approve the contract with Verkada to upgrade the City's security system. The **Mayor and City Council** had concerns with the cost, the length of the contract, the need for this type of system and the inability to ask a representative of Verkada questions. The **Mayor and City Council** requested a presentation by Verkada at the next City Council meeting. The discussion may be accessed at time stamp 01:33:48.

MOTION: Council Member Sharon Gillespie moved to continue item 5)F discussion to consider approval of expenditure to purchase Verkada security system

SECOND: Council Member Lance Anderson

VOTE: The motion carried unanimously.

Council Member Mike Scott	AYE
Council Member Kevin Smith	AYE
Council Member Sharon Barton	AYE
Council Member Sharon Gillespie	AYE
Council Member Lance Anderson	AYE

The Motion may be accessed at time stamp 01:48:58.

G. <u>Discussion regarding midterm vacancies in municipal offices</u>

BACKGROUND and RECOMMENDATION: The **Mayor and City Council** discussed this process, with one Council Member commenting that after the Election Canvass, which will be held on November 17th, the City could post that the position will be available and then during the month of December, applications could be accepted. Once the questionnaires and applications are received, City Council Members can be provided access to review that information and then all of the candidates would meet with two (2) Council Members for interviews. Once the new Mayor is sworn in, in an open meeting the Mayor and City Council could interview the applicants in depth and then vote. The **City Attorney** commented that the interviews would need to occur in an open meeting but there was nothing that could keep the Council from contacting the applicants and the only thing that the City can require of an applicant is to submit their name but any applicant would want to follow whatever process the City Council is requesting. The City Attorney also explained that there is a process that allows the outgoing City Council Member who will become the new Mayor, to participate in the vote. Another Council Member commented that the number of applicants will determine the amount of time the applicants would be interviewed and requested that the questionnaire contain 10 or fewer questions. The City Attorney will draft a Resolution outlining the process for the Mayor and City Council to review and discuss at the next City Council meeting. The discussion may be accessed at time stamp 01:51:00.

H. Discussion to consider adjustments to the City Council and Planning Commission meetings to improve staff participation

BACKGROUND and RECOMMENDATION: Staff proposed shifting regular City Council meetings to the first and third Tuesdays of each month. The Planning Commission could then meet on the second and fourth or last Tuesdays. This change would establish Tuesday evenings as meeting night for City business and staff and officials could plan their schedules around a consistent weekly cadence of Tuesday meetings. Additionally, staff proposed that the City Council meetings begin at 4:30 p.m., with public hearings scheduled no earlier than 5:30 p.m. A memorandum regarding this is available as an attachment to this agenda. The **Mayor and City Council** discussed these proposed changes, were not in favor of the changes and indicated that the meeting schedule should remain as it is. The discussion may be accessed at time stamp 02:07:02.

I. Discuss and consider approval of Ordinance No. 2025-22, an Ordinance of Ivins City, Utah, adopting the City Council Meeting Schedule for the Calendar Year of 2026

BACKGROUND and RECOMMENDATION: The Mayor and City Council approved the Ordinance based on their discussion of agenda item 5)H. The discussion may be accessed at time stamp 02:06:48.

MOTION: Council Member Sharon Gillespie moved to approve option 2 of Ordinance No. 2025-22, an Ordinance of Ivins City, Utah, adopting the City Council Meeting Schedule for the Calendar Year of 2026, keeping it on Thursdays, with the exception of changing the start time to 5:30 p.m.

SECOND: Council Member Mike Scott

VOTE: The motion carried unanimously.

Council Member Mike Scott	AYE
Council Member Kevin Smith	AYE
Council Member Sharon Barton	AYE
Council Member Sharon Gillespie	AYE
Council Member Lance Anderson	AYE

The Motion may be accessed at time stamp 02:21:06.

6) CONSENT AGENDA

A. *Approval of expenditure of ADA Swing Set, Shade and fall Material

B. Approval of City Council Meeting Minutes for October 16, 2025

MOTION: Council Member Sharon Gillespie moved to approve the Consent Agenda

SECOND: Council Member Mike Scott

VOTE: The motion carried unanimously.

Council Member Mike Scott	AYE
Council Member Kevin Smith	AYE
Council Member Sharon Barton	AYE
Council Member Sharon Gillespie	AYE
Council Member Lance Anderson	AYE

The Motion may be accessed at time stamp 02:26:50.

7) CONSENT AGENDA ITEMS FOR DISCUSSION

8) REPORTS

A. Council

The City Council reports may be accessed at time stamp 02:27:02.

B. Mayor

The report by the Mayor may be accessed at time stamp 02:32:08.

C. City Manager Chuck Gillette

The City Manager report may be accessed at time stamp 02:34:14.

D. City Attorney Bryan Pack

No report

E. Items to be placed on future agendas

Items to be placed on future agendas are identified throughout the meeting and will be included on upcoming City Council agendas.

9) CLOSED MEETING

There was no cause to adjourn to a Closed Meeting.

10) ADJOURNMENT

MOTION: Council Member Lance Anderson moved to adjourn

SECOND: Council Member Kevin Smith

VOTE: The motion carried unanimously.

Council Member Mike Scott	AYE
Council Member Kevin Smith	AYE
Council Member Sharon Barton	AYE
Council Member Sharon Gillespie	AYE
Council Member Lance Anderson	AYE

The Motion may be accessed at time stamp 02:46:52.

The meeting adjourned at 8:18 p.m.

Respectfully,

Kari D. Jimenez, MPA, MMC
Ivins City Recorder